

## *Approved Minutes*

Balmullo Community Council – Monday 9<sup>th</sup> March 2026

Committee present: Colin Finlay (CF) *Convener*, Mike Fearon (MF), Cllr Louise Kennedy-Dalby (LKD) Sheryl Morris (SM), Sue Smith (SS)

Public present: 20

Apologies: Andrew Donald, Alan Newlands, Moira Robertson, Cllr Alan Knox, Cllr Jonny Tepp

Minutes: Mike Fearon

| Summary of Action Points                                                      | ACTION |
|-------------------------------------------------------------------------------|--------|
| Raise further road safety concerns on the current and future use of Clay Road | LKD    |

### 1. Minutes of previous meeting

- a. Corrections  
There were no errors or omissions.
- b. Actions arising.

|                                                                                                                                          | ACTION | OUTCOME   |
|------------------------------------------------------------------------------------------------------------------------------------------|--------|-----------|
| Contact Greenbelt to invite them to a future CC meeting                                                                                  | SS     | Completed |
| Contact Openreach to clarify current fibre to premises status                                                                            | JT     | Completed |
| Request a fresh view from FC on the road condition                                                                                       | JT     | Completed |
| Confirm responsibility of the burn with Greenbelt and report flooding risk to SEPA                                                       | LKD/CF | Ongoing   |
| Review website analytics to identify any improvements.                                                                                   | SM     | Ongoing   |
| Arrange temporary monitoring within the community – Breedon to install equipment at a local resident's house before the next blast date. | CF     | Ongoing   |
| Request an update on complaints process including contact details.                                                                       | CF     | Ongoing   |

### 2. Councillors Reports

- a. The location of the after-school club during holidays has been changed due to local attendance numbers. The current Leuchars club is now moving to Lawhead in St Andrews for the spring break with hopes this can be relocated back to Leuchars or Wormit before the summer break.
- b. Register to vote cut-off date 10<sup>th</sup> April for the election on 7<sup>th</sup> May.

### 3. Treasurers Report

- a. No update.

#### 4. Incoming Correspondence

- a. SS provided details of the current planning applications within the community including ([25/00418/EIA](#)).
- b. SS has circulated all incoming correspondence with committee members including.
  - Newsletters (Fife Industry, Scottish Rural Action, The Editor - Public Sector Network).
  - Police report (appendix 1).

#### 5. Updates

- a. Greenbelt – representatives of Greenbelt were not in attendance at this month's meeting as initially hoped. They have though answered the questions submitted to them (appendix 2). Members of the community proposed a public meeting for factor members to raise their concerns of the current contract and review future options. The feedback will be shared at the next Community Council meeting.
- b. Proposed Speed Limit Changes – the Community Council and members of the community present were supportive of the proposed changes (appendix 3).
- c. Save Lucklawhill – the planning application is now live, with neighbour consultation closing on Saturday 28<sup>th</sup> March. The group have been assisting the community with information on how to submit an objection to the application. The community are encouraged to submit their objections via the planning portal rather than sending an email. Reported issues raised with the planning portal which has prevented preventing usage. There were further in-person discussions within the room on the pros/cons of the expansion application.
- d. Local Development – Issues surrounding the development on Clay Road have been raised again, with vehicle movement concerns, road condition and work starting before the agreed time. There has also been further infrastructure works carried out by Scottish Water with no neighbour consultation [**ACTION**].
- e. Quarry Liaison Group – The proposed meeting with Breedon went ahead as scheduled, though a lack of representation from Breedon's management was noted – this prevented any decision making with no update on the outstanding actions related to temporary monitoring and implementing a local complaints procedure.

#### 6. AOB

- a. Lucklawhill resurfacing work reported to have failed already – JT aware and has escalated.

#### 7. Date of next meeting – Monday 13<sup>th</sup> April



**POLICE  
SCOTLAND**  
Keeping people safe

February 2026

Welcome to the Tay Bridgehead monthly report from your local community officers, PC P0738 Norman Kinloch and PC P0576 Daniel Strandberg.

#### CONTACT INFORMATION

Below is the local contact email address for your local community team.

This is **NOT** for reporting a crime but if you feel you require to contact your local community officer then our email address is the best way to do so.

If you do not have access to the internet, then you can call 101 and the call handler can send an email on your behalf.

Email us at: [TayBridgeHeadCPT@scotland.police.uk](mailto:TayBridgeHeadCPT@scotland.police.uk)



**Please Note, this email address is NOT for reporting a crime or ongoing incidents and due to our shift pattern, is not monitored 24/7**

#### Coffee with a Cop

If you are looking to arrange a day for officers to attend at a local café and set up a Coffee with a Cop appointment, please get in contact via the email provided.



**OFFICIAL**

DRIVEWISE 65+



Safer Communities, Fife Council, have set new dates for the coming year for the Drivewise 65+ initiative. This initiative is aimed at drivers 65+ years of age who would like to gain more confidence behind the wheel so that they can continue to drive safer for longer.

The course runs for 1 ½ hours and constitutes the driver driving their own car for about 20 minutes observed by a Road Policing Officer. This drive will cover different road layouts, different speed limits, junctions and roundabouts. The Officer will observe the drive and then chat to the driver about things they are doing well and things they can improve on to stay safe.

The session will be broken down to the following:

15 Mins – Registration, Checks and Pre-Evaluation

60 Mins – Observation Drive, Discussion Time, Opportunity to observe Police Officer driving shorter route

15 Mins – Post-Evaluation and Merchandise

The sessions planned for this year are

**Monday 1<sup>st</sup> June, 2026 – St Andrews Fire Station**

Thursday 20<sup>th</sup> August, 2026 – Kirkcaldy Ford Centre, and

Thursday 10<sup>th</sup> September, 2026 – Dunfermline Fire Station

With time slots being from 0845 to 1015hrs, 0945 to 1115hrs, 1045 to 1215hrs, 1245 to 1415hrs and 1345 to 1515hrs.

**Requirements**

All drivers must bring their own car. This car must have a current MOT and driver must have a current licence. All details will be checked before the observation drive. A standard driving eyesight test will also be carried out.

There is no cost to sign up for this project as it is a free initiative. Drivers will be asked to use their own car for the observation drive and the route will be around 10-15 miles.

To register your interest please contact [safercommunities.projectofficers@fife.gov.uk](mailto:safercommunities.projectofficers@fife.gov.uk) for a registration form.

## OFFICIAL

### CALLS RECEIVED

The Tay Bridgehead area 158 had calls.

Call breakdown is as follows -

Area 17D 16 received calls.

No crimes recorded.

#### GAULDRY

2 calls to the police.

#### BALMERINO & KIRKTON OF BALMERINO

1 calls to the police.

#### BOTTOMCRAIG

13 calls to the police.

#### KILMANY & ROADS

0 call to the police.

Area 18A received 59 calls.

21 crimes relating to 8 Road Traffic offences, 5 crimes of dishonesty, 1 damage, 7 crimes against person/public disorder.

#### BALMULLO

7 calls to the police.

#### LEUCHARS

23 calls to the Police

#### GUARDBRIDGE

26 calls to the Police (many of these relate to letting police know of planned shoots on farm land)

#### ST MICHAELS & ROADS

5 calls to the police.

Area 18B received 32 Calls.

17 crimes relating to 10 Road traffic offences, Dishonesty 5, controlled drugs 2.

#### NEWPORT

18 calls to police.

#### WORMIT

5 calls to police.

#### Roads

9 calls to police.

Area 18C received 51 Calls.

11 crimes relating to 5 road traffic offences, 6 crimes against persons.

#### TAYPORT

33 calls to the police.

OFFICIAL

## OFFICIAL

### Tay Bridge & A92

14 calls to the police.

### Tentsmuir

4 calls to the police relating to pest control.

## OFFICIAL

Apologies for the mix-up regarding a Greenbelt representative attending the meeting. Despite this, if we can assist in regard to anything in the future, or if Balmullo Community Council have any follow up questions please feel free to contact our Customer Care department.

### **Costing and resident questions.**

While we appreciate the Community Council raising these matters, we would encourage any residents who have specific questions or concerns regarding billing or maintenance to contact our Customer Care or Billing departments directly. This ensures that enquiries can be properly logged, tracked and responded to in a prompt and efficient manner. Residents are asked not to carry out clearance or maintenance works within areas that fall under Greenbelt managed land. These areas are maintained by appointed and insured contractors in accordance with agreed maintenance schedules and management practices. While residents may intend to be helpful, undertaking works independently can present safety and liability concerns, and may conflict with the appropriate management approach for that area.

### **Issue regarding trees**

The trees in the area specified appear to be in good health and show no signs of structural defects, disease or instability. On that basis there is currently no arboricultural evidence that would justify their removal. While fir species can develop relatively shallow root systems, this is a natural characteristic and does not in itself indicate instability. The trees have also been established for a considerable period of time and have grown together with the surrounding shelterbelt planting. During this time, they will have developed adaptive growth in response to the local conditions and neighbouring trees.

Since the mentioned storm event in 2018, Scotland has experienced several further periods of strong winds and named storms. These trees have remained established during this time with no signs of instability. Tree risk management is based on observable conditions and the reasonable likelihood of failure. If all healthy trees with the potential to cause damage during extreme weather were to be removed as a precaution, very few trees located near homes, roads and public spaces would remain. In the absence of any current signs of concern, removal would not be considered a reasonable course of action. The trees will continue to be monitored by our Operations and Arboricultural Managers.

### **Greenbelt management and areas of maintenance.**

Residents are provided with a site plan identifying the areas under our management, which are highlighted in green. In addition, each property receives a Written Statement of Service outlining the landscape components that are maintained on the development. This includes routine maintenance services such as litter picking and grass cutting, along with the maintenance of shrub beds, amenity trees, pathways, on site woodland and structural belts. The Sustainable Urban Drainage System (SUDS) areas are also managed and maintained in accordance with current industry standards.

Strimming of grass edges is carried out throughout the year where required. In circumstances where the SUDS area is wet and soft underfoot, strimming may be undertaken instead of mowing to avoid damage to the ground that could be caused by heavier mowing machinery.

The maintenance contractor attends the site twice per month throughout the main growing season to undertake routine maintenance visits. During the winter period between November and March when vegetation growth is reduced, visits are reduced to once per month.

**Burnside pathway.**

The loose surface pathway in this area has been assessed, and the contractor is currently awaiting a prolonged period of dry weather before undertaking repairs. Carrying out works while the ground is wet or where puddles are present can result in the underlying base remaining soft and saturated. If repair materials are placed onto saturated ground, they may not compact properly. As the area dries out, the materials can settle unevenly, which leads to dips forming and water collecting again. Allowing the area to dry first ensures that the ground is firmer, enables the materials to be compacted more effectively and helps to provide a more durable long-lasting repair.

We regularly carry out market testing to ensure the prices we charge to residents are competitive and we are receiving value for money. We have a list of preferred contractors who meet specific criteria we require before being appointment by Greenbelt, which include quality and price structure, public and employer liability, amongst many other aspects.

Kind regards,

David Condon  
Greenbelt Group  
Customer Care Officer



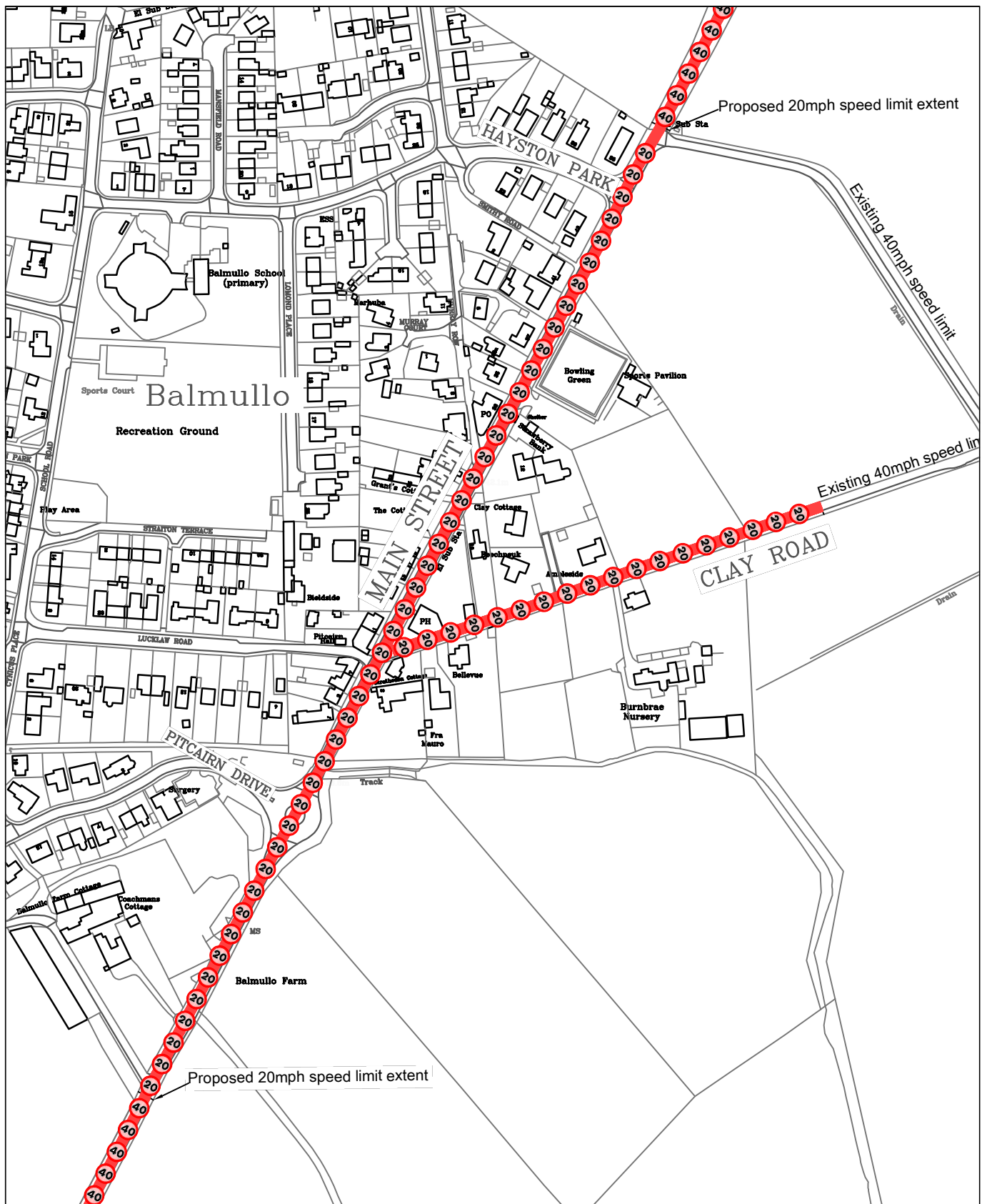
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| HEAD OF SERVICE - JOHN MITCHELL |            |       |    |         |    |          |    |                    |       |      |



## ROADS & TRANSPORTATION

Proposed 20mph & 40mph speed  
limits  
Balmullo

SCALE      NTS      DRAWING No.      TRO26 03a



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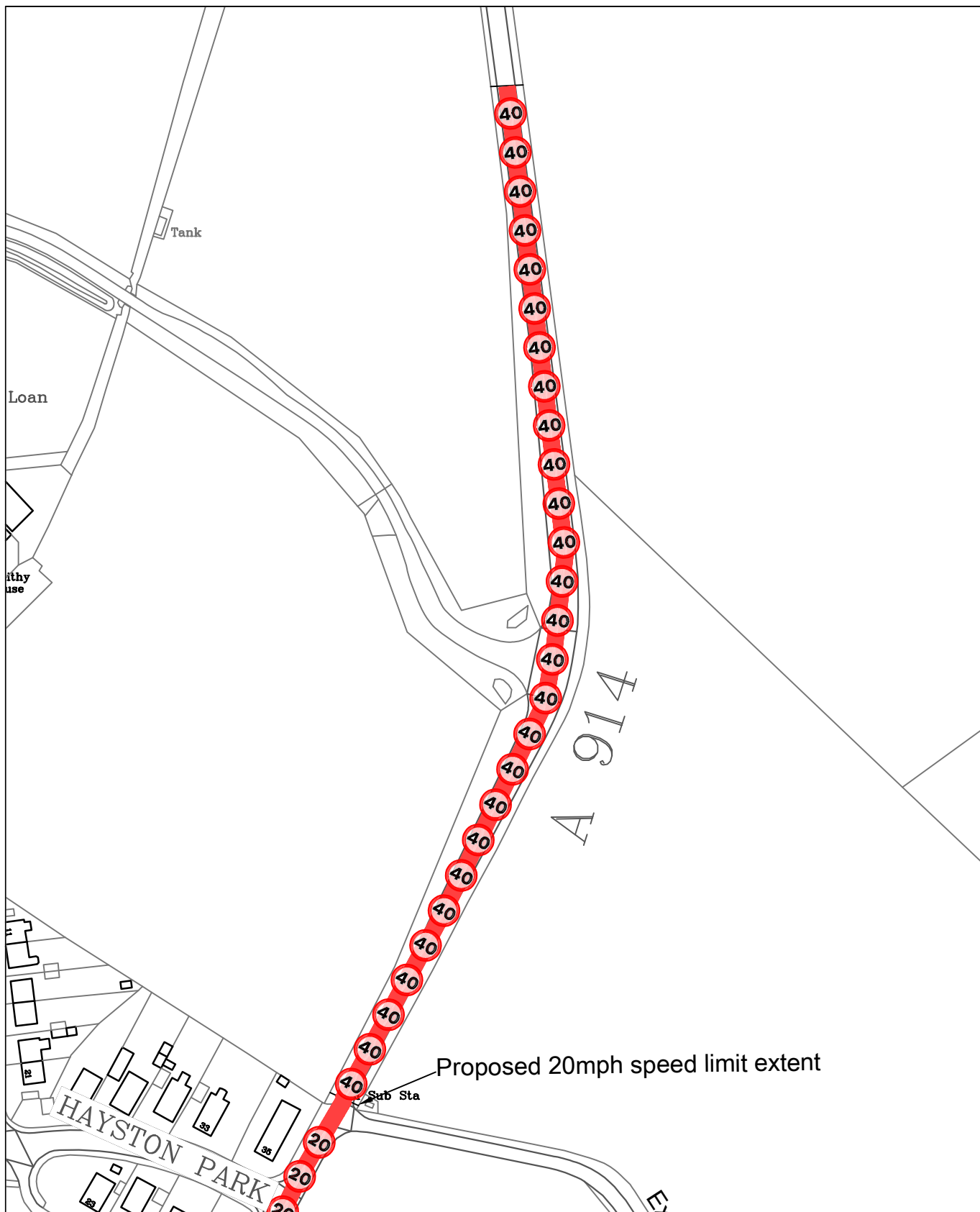
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| HEAD OF SERVICE - JOHN MITCHELL |            |       |    |         |    |          |    |        |            |



ROADS &  
TRANSPORTATION

Proposed 20mph & 40mph speed  
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SCALE NTS DRAWING No. TRO26\_03b



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| HEAD OF SERVICE - JOHN MITCHELL |            |       |    |             |    |           |    |            |       |  <div> <div>ROADS &amp; TRANSPORTATION</div> <div>Proposed 20mph &amp; 40mph speed limits<br/>Balmullo</div> </div> |
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